Webinar
for International Program Students
Summer Semester 2020

Nadin Klomke, M.A., International Affairs Delegate
Department of Civil, Geo and Environmental Engineering
Overview

- Current situation
- Semester dates
- Student card
- Computer rooms
- Documents
- Courses and Modules
- Course Registration
- Exams
- Transcript of records
- Extension of your stay
- Services at TUM
- Contact
Changed Circumstances
Situation in Summer Term 2020 - Courses

- Until further notice, no face-to-face teaching possible
- No information yet if presence teaching will be possible later in the semester - > depends on further development and legal stipulations
- Most courses will be offered in digital form
- Exception: e.g. lab exercises and practical trainings, excursions
- List of available courses on website and email - > coming soon (https://www.bgu.tum.de/en/studies/degree-courses/)
- Important: Register for all available courses in TUMonline
- Instructors will provide information about the specific procedures for their courses to registered students (e.g. via moodle: https://www.moodle.tum.de/login/index.php)
Situation in Summer Term 2020 - Exams

- At present, no definitive statement regarding exam format
- Depends on the further development and legal stipulations
- Exams will be either in classroom form under strict safety regulations or in alternative formats, such as electronic remote examinations
- If exams will be in classroom form, we cannot guarantee that it will be possible to do a remote exam (according to current status)
- If you stay in your home country following courses, it might happen that you have to do the exam in presence at TUM
- Individual arrangements (e.g. remote exams) with lecturers are possible but not guaranteed -> get in contact with lecturers in time
Situation in Summer Term 2020 - Other

- Until further notice, access to TUM building is not possible
- Access to libraries and computer rooms might be possible in the course of the semester but in compliance with the distancing regulations and safety measure
- Excursions with BGUmentoring program most likely possible in the second half of the semester
Semester Dates

Summer term:

• Lecture period: 20\textsuperscript{th} April to 24\textsuperscript{th} July \textcolor{Green}{(probably extended to 7 Aug)}
• Attention: Exams are between July and September!
• Public holidays: 1\textsuperscript{st} May, 21\textsuperscript{st} May, 1\textsuperscript{st} June, 11\textsuperscript{th} June, 15\textsuperscript{th} August
• Pentacost break: 30\textsuperscript{th} May to 2\textsuperscript{nd} June
• Re-Registration period for Winter Term: 15\textsuperscript{th} August, 2020

Winter term:

• Lecture period: 12\textsuperscript{th} October \textcolor{Green}{(probably postponed to 1 November)} to 5\textsuperscript{th} February
• Christmas break: 24\textsuperscript{th} December, 2020 to 6\textsuperscript{th} January, 2021
• Exams: February to March 2021
Student Card

- **Student ID with number (Matrikelnummer) for all administrative affairs**
- Semester ticket for Public Transport MVV
- Library card (activate your student card at the information counter)
- Mensa card (charging first and paying at refectory)
- Copy card (paying your copies)
- But also: Getting reductions in museums, cinemas, etc.


Available: Information coming soon by TUM Welcome Office
Computer rooms

• CIP-pools of Department of Civil, Geo and Environmental Engineering: 3209, 3238 and N0199a

• Entry via registration: http://www.cip.bgu.tum.de/index.php?id=108&L=1

• Opening hours:  - Mo - Fr  6 a.m. to 12 p.m. (except lecture times)
  - Sa – So 10 a.m. to 10 p.m.

More information: http://www.cip.bgu.tum.de/
Language courses

• TUM language center („Sprachenzentrum“) offers German language courses on different levels
  http://www.sprachenzentrum.tum.de/en/homepage/
  − Courses during term, registration via TUMonline
  − Entry-level test required via e-learning platform
    https://www.moodle.tum.de/

  —> All language courses will be offered online this semester: Registration is open!

• Other German language institutes in Munich (with costs)
  http://www.studentenwerk-muenchen.de/internationales/internationale-studierende-in-muenchen/in-der-vorbereitung/deutschkenntnisse/sprachkurse/

• Language Center offers 16 different languages
  https://www.sprachenzentrum.tum.de/en/languages/
Documents I

- Certificate of Arrival
  - Required from several partner universities (mainly Erasmus partners)
  - Your home university has own document to provide
  - **Is to be signed in the first few weeks of your study at TUM**

- Certificate of Departure
  - Required from most partner universities (mainly Erasmus partners)
  - Your home university has own document to provide
  - Is to be signed in the end of your academic stay
  - **End of stay is not date of your leaving but end of your academic purpose** (date of last exam, date of submitting your master’s thesis, etc.)

Until further notice, documents are signed digitally and sent via email.
Documents II

- Learning Agreements
  - Changes within the first 2 months of semester
  - Use Learning Agreement Section 2 „During the Mobility“
  - Only changes – no new complete Learning Agreement
  - No approval of your changes at the end of the semester!

Until further notice, documents are signed digitally and sent via email.
Courses

The most common course types are:

- Lecture „Vorlesung“
- Exercise „Übung“
- Seminar „Seminar“

Other course types: practical training, excursion, colloquium, project, lab exercise or experiment, …

One or more courses form a „module“
-> you have to do all courses of a module!

You register courses via „Courses“

Until further notice, lab exercises and excursions are cancelled or postponed!
Modules

- Consist of one or several courses
- Different types of courses (e.g. lectures, seminars, exercises, etc.)
- Total number of credits and grade - only by attending complete module
- You can only register for and attend exam of a module (and not of a course)
- Only if part of the module is individual module – registration for exam is possible

You register for exams via „Modules“

Please check the module handbook via TUMonline

https://campus.tum.de/tumonline/webnav.ini
Where to find courses / search function

- You can find the schedules (=„Stundenplan“) on the website of the respective study programme: [http://www.bgu.tum.de/en/studies/degree-courses/](http://www.bgu.tum.de/en/studies/degree-courses/)
- You can search for courses at TUMonline: [http://campus.tum.de](http://campus.tum.de)

Useful abbreviations:
- Winter term: WS
- Summer term: SS
- Semester weekly hours: SWS (=45 min/week) → usually 1 SWS=1.5 to 2 ECTS
Where to find courses / module handbook

b) by department

- Civil, Geo and Environment
  - Mechanical Engineering
  - Electrical, Electronic and Computer Engineering
  - TUM School of Life Sciences
  - TUM School of Medicine
  - TUM School of Education
  - Integrative Research Centers
  - Graduate schools
  - Central Scientific Institutions
  - Research projects
  - Officers and Representatives
  - Institutions close to the University
  - Bavarian School of Public Policy

- Home page
  - Contact
  - Legacies
  - Degree programs
  - Student services
  - Bachelor degree
  - Faculty overview
  - Faculty management
  - Institute overview
  - Prerequisites
  - Course offerings
  - Study regulations
  - Study registers
  - Bachelor thesis/Study plan

- Module handbook

- Modules of the organisation

- Modules in SPOs

- Filter
  - Name or ID
  - Semester (description)

- Templates
  - Title
  - Name
  - Version
  - Org.
  - ID
  - A1
  - A2
  - A3
  - A4
  - Sort
  - Valid from
  - Valid until
  - Status
  - Description

- Renewable Energy Supply in Buildings
  - B020012
  - TUM/EBS
  - 2016 W
  - V1

- Acoustics including Acoustics Laboratory Practice
  - B020013
  - TUM/EBS
  - 2016 W
  - V1

- Actuator and actuated vehicles
  - B020014
  - TUM/EBS
  - 2016 W
  - V1

- Advanced topics in construction of transportation systems
  - B020015
  - TUM/EBS
  - 2016 W
  - V1

- Additives
  - B020016
  - TUM/EBS
  - 2016 W
  - V1

- Adjustment Theory 1
  - B020017
  - TUM/EBS
  - 2016 W
  - V1

- Adjustment Theory 2
  - B020018
  - TUM/EBS
  - 2016 W
  - V1

- Administrative Law
  - B020019
  - TUM/EBS
  - 2016 W
  - V1

- Advanced Aspects of High Systems
  - B020020
  - TUM/EBS
  - 2016 W
  - V1

- Advanced Building Construction
  - B020021
  - TUM/EBS
  - 2016 W
  - V1

- Advanced Data and Information Management
  - B020022
  - TUM/EBS
  - 2016 W
  - V1
Where to find courses / degree programmes

c) by degree programmes / course offer → 98
Exchange program → Civil Engineering)
Registration for courses

• Please login at TUMonline and use your personal calling card
  a) Register via „course Registration“
  b) Register directly from the Module handbook/ Course search
  c) Register via „Study Status“

• Courses marked with a green T means: „Registration is possible“
• Courses marked with a grey T means „Registration is not activated“, 
• Courses marked with a red T: registration is no longer possible, 
• Courses marked with a yellow T: registration is not yet possible
• Click on the green „T“ and register

Attention: Registration for course is not automatically registration for exam!
a) Registration by „Course registration“ (I)

Operation: „Course Registration“ → new window opens
a) Registration by „Course registration“ (II)

And clicking on „Register“
B) Registration by „Module handbook“ (I)

Go to „Search“ and choose „Module handbook“

Click on Module name → new window opens
B) Registration by „Module handbook“ (II)
B) Registration by „Module handbook“ (III)

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Course(s) in academic year 2017/18

- Part: Seminar in Rainfall-Runoff Modelling
- Lecturer (Assistant): Disse M [L1], Duan Z
- Place (1st session): N0507, Seminarraum-MSTR/LSR (0105,EG.507)
- Time (1st session): 17.10.17, 13:15 - 14:45
C) Registration by „Study Status“ (I)

- Choose your curriculum: **98 Exchange program → Civil Engineering**
C) Registration by „Study Status“ (II)

Notes:
- + : Overview of modules
- Red flag: Corresponding course/s
- Green Flag: Corresponding Exam
Useful links

**Video tutorial** (in English and German)
- How to register for courses in TUMonline:
  [https://www.youtube.com/watch?v=SEgMSleuSaw](https://www.youtube.com/watch?v=SEgMSleuSaw)

**TUM Wiki** (in English and German)
- How to register for courses in TUMonline:
  [https://wiki.tum.de/display/docs/Course+registration](https://wiki.tum.de/display/docs/Course+registration)
Exams I

- Exam period BGU: between July and September
- (see TUMonline for detailed dates)
- Attention: Other departments have other exam periods (check webpages of departments!)
- The date of an exam is fixed: Earlier or extra exam dates for exchange students CANNOT be arranged.
Exams II

• Important: Register for all exams via TUMonline!
• Instruction on how to register for exams will be provided

• Exam registration periods:
  • Department BGU: 1st – 31st July, 2020
  • Departments MW /EI / IN / WI / PH / MA: will be announced later
  • Department AR: will be announced later

• Grades are announced in your TUMonline account (registration!)
• Results can be late (end of semester / beginning of new semester)
Transcript of Records (Grade report)

- TUMonline account → „Transcripts“ → „grade report“
- All marks are listed on the transcript
  → condition: registration via TUMonline before!
- Continued access to TUMonline after your study at TUM
- Exam that is not passed (grade < 4.0) is not listed in your grade report (but in the examination report)
- Grade report is valid without signature and stamp
- If you need a signature, please contact me when all grades are validated (give „student ID number“ and address)

- Video tutorial: How to print a grade report (in German)
  https://www.youtube.com/watch?v=wmKvl8QZw94
Services at TUM (a selection)

- **TUMi - TUMinternational (semester programme)**
  http://www.international.tum.de/en/coming-to-tum/tumi/

- **English Writing Center**
  http://www.sprachenzentrum.tum.de/de/sprachen/englisch/english-writing-center/

- **TUM Career Service**
  https://www.together.tum.de/en/career/

- **Advise, Help and Cultural Activities**
  - Studentenwerk München:
    http://www.studentenwerk-muenchen.de/en/
  - Christian student communities:

- **Orchestras and Choirs:**

- **Sports programme at Zentraler Hochschulsport:**
  http://www.zhs-muenchen.de/en/home/
Departmental Contact

Nadin Klomke, M.A.
International Affairs Delegate

Arcisstr. 21, room 2717
building 7, second floor
Tel.: +49 (0)89/289-22427
Fax: +49 (0)89/289-25262
E-Mail: n.klomke@tum.de

Office hours:
Tuesday 10:00h to 12:00h
Thursday 09:30h to 12:00h
+ on appointment

Until further notice, you can contact me only via email!
Thank you for your attention!